



Moorestown Field Club

629 Chester Avenue Moorestown, NJ 08057

Phone 856-235-1464 Fax 856-234-8188

Email: office@moorestownfc.com

Minutes of BOT Meeting on 08/18/2020

The monthly meeting of the Board of Trustees was held at MFC. A quorum was present, and the meeting was called to order by President Matt Simeone @ 6:08 pm.

Board Members in attendance: Matt Simeone, Stephanie Morrison, Dave Ricci, Jeff Beam, Brian Deam, Pat DeHart, and Paul Gilhool. Also present were John Carpinelli, George Frake and Lisa Pine.

1. **President's remarks:**

- o None

2. **Minutes:** The minutes for the July 21, 2020 BOT meeting were **approved** as presented.

- o **Action:** Lisa to post on the Website.

3. **Financial report:**

- o **Treasurer's Report:** July 2020 results reviewed and **approved**.
 - YTD results remain favorable to budget.
 - Revenue from new members exceeds lost revenue from resignations by \$27K vs budgeted loss of \$13K.
 - Overall, receivables decreased significantly - \$206 K
- o **Reforecast:** Our accountants do not feel a reforecast is necessary at this time. But key impacts will be:
 - Revenue:
 1. Positives: Unbudgeted liquor sales and higher than expected new members
 2. Negatives: Loss of Club House rentals (\$8,750) and Food Min (\$16K)
 - Expenses:
 1. Accounting fees will be higher than budget
 2. Labor costs down \$20K

4. **GM Report:**

- o **Labor:** under budget due to delayed hiring and eliminated jobs.

- Difficult to hire people
 - Looking for High School aged person for labor work - \$11.25/hr.
 - **Action:** Hire person for Pro Shop on Monday's to monitor/manage play
- **Rounds:** 13,500 rounds played through July, which exceeds total for all of 2019.
- **Bunker Work:**
 - Contractor quote updated to reflect work on traps on 4, 6 & 9 and drainage pipe
 1. \$49K plus \$20K for materials
 - Approved getting quotes for work on the two fairway traps on #2
- **Capital Plan:**
 - Tennis ball machine acquired
 - Agreed to defer Ice Machine to 2021
- **Liquor Service and Bar Plan:**
 - **Action:** Work with accountants to draft monthly P&L report (Lisa)
 - Bar Construction delayed:
 1. To address Township requirements, have engaged an architect at cost of \$2,600. He will provide documents and drawings required to secure the building permit.
 2. Best case estimate is 4-6 weeks until construction can start.
 3. We should assume that the bar will not be ready until end of the year.
 - **Action:** Fix patio area between the side and back of club house; fill in the existing sand/stone with material that is like the rest of the patio. (John)
- **Outdoor Dining & Grill Service:**
 - **Action:** Secure estimates for a better tent, Awning, heaters, and Gazebo to support continued outdoor dining and bar. (John)
 - **Action:** Have dining committee work with Foodwerx to implement a simplified menu option (John)

5. COVID-19 Relief Funding

- **PPP:** Awaiting addition of "501 c 7" organizations by congress.
- **NJEDA:** The application for this grant is on a waiting list pending authorization of additional funding.

6. Membership Report:

- 14 new members in July
- 3 thus far in August (Last year we had a total of 7 new members from Aug to Dec)

- o Retention Initiative proposed and approved: contact members that joined in 2020 to gauge their satisfaction and secure feedback we can use to retain them.
 - Will call golf members and if we cannot reach them, send them a survey
 - Stephanie will email tennis members

7. Green Committee:

- o Jeff Beam is the new Committee chair
- o He will be drafting members to his committee that reflect the demographics of the club

8. Old Business: Reviewed the Action Items report and captured updates. See new report.

9. New Business:

- o Approved Leave of Absence request; **Action:** Paul will notify the member.
- o Golf Etiquette – Member complained about the foul language used by other members around him and his young daughter.
 - **Actions:**
 1. Notify member that the board takes this complaint very seriously and will be addressing it in accordance with our policies
 2. Conduct informal direct discussion with known offenders; reinforce expectations for proper behavior and remind them of the formal actions that will be taken if there is a recurrence (Matt and Jeff)
 3. Included in the upcoming “On the Ball” email a reminder to all members to comply with the proper etiquette to all members when on club property and to refrain from foul language, especially around Jr. Members (Paul & Pat)

Regular Meeting Adjourned at 8:02 pm