



Moorestown Field Club

629 Chester Avenue Moorestown, NJ 08057

Phone 856-235-1464 Fax 856-234-8188

Email: office@moorestownfc.com

Minutes of BOT Meeting on May 18, 2021

The monthly meeting of the MFC Board of Trustees was held in person. A quorum was present, and the meeting was called to order by President Matt Simeone @ 6:05 pm.

Board Members in attendance: Jeff Beam, Brian Deam, Pat DeHart, Pat Fowler, Paul Gilhool, Jerry Miller, Stephanie Morrison, and Matt Simeone. Also present was John Carpinelli.

1. **President's remarks:** Matt advised that given the summer and travel schedules, the agenda for the next several meetings will be light. However, he asked that for the September meeting, each BOT member bring ideas for enhancing the club and ensuring long term viability.
2. **Minutes:** The minutes for the April 22, 2021 BOT meeting were **approved** as presented.
 - o **Action:** Lisa to post on the Website.
3. **Financial report:**
 - o **Treasurer's Report:** April 2021 results were not finalized yet due to ForeUP issues – 1 day in April remains to be posted. However, preliminary results show favorability in both Revenues and Expenses for April.
 - Favorable variance for Grounds Wages driven partially by payroll timing (last 5 days of April paid in May) and over-budgeting for April (after under budgeting for March).
 - YTD results are favorable to budget.
 - We are now a positive \$62K in membership revenue for 2021.
 - Payment received from all but 1 of the > 90 day past due accounts. The Member's name has been posted.
4. **GM Report:** John reviewed the report he distributed. Additional comments/actions:
 - o **Course:** positive comments regarding the improved traps and paths. Need to reinforce taking bottles of sand to repair divots.
 - o **NJ Superintendent's Event:** 50 attendees; positive feedback from participants.

- **Social:** A Summer Kick-off event is proposed for Saturday, June 19th. Board approved moving forward with the planning and advise Board of details by 5/28.
- **ForeUP Implementation:** We have experienced issues that are preventing the closing of the April financials. ForeUP has not responded with the sense of urgency expected. John to escalate with the Account Manager first and then with the CEO, if necessary.
- **Food Bar Service:** Overall, service has improved since early April. Question asked if hot dogs can be made available for fast provisioning at the turn.
 - **Action:** John to investigate hot dog request with Foodwerx.

5. Committee Reports:

- **Membership and Marketing Report:** The increased membership and usage of the golf course is creating both T-Time issues and increased wear and tear on the course. To address this, the membership committee proposed, and the Board **approved** the following:
 - Establish a wait list, for golf memberships only, effective June 1st.
 - Eliminate the 1st year discount for any prospect that has not already contacted the club.
 - Investigate alternatives to the existing Bond requirement for members (example: eliminate the bond and reinstate the initiation fee, which would be committed to paying bond redemptions.)
 - **Action:** George/John to measure the number of rounds played each week and provide the Board a monthly report of the metrics -- monthly results, comparison to prior month and same month prior year.
 - **Action:** the New Member event is still TBD.
 - First Corporate Membership issued. \$17,000 for a Club Membership for a max of 4 people. 1 bond required.
- **Tennis:**
 - Two members asked Stephanie for an exception to the 3/times per year cap for a guest. Stephanie will advise them to formally submit the request to the Board.
- **Golf:**
 - Signposts installed to prevent carts from getting too close to the greens.
 - Looking at solutions for cigarette butt disposal; have received negative feedback about the green buckets.
- **Committee Updates:** proposed schedule was **approved**.
 - **Action:** Brian to communicate the schedule to each Committee chair.

6. **Old Business:** Reviewed the Action Items report. Updates reflected on latest version. Highlighted items:

- o **Food Minimum:** Effective July 1st, the Food Minimum will increase to \$150 per quarter. Further, the quarterly billing period will be the same for all members, i.e., the staggered billing method will be discontinued.
 - **Action:** John to work with Dining Committee to manage transition and issue notice to Members.
- o **Spending Authority:**
 - **Action:** Brian to work with Lisa to develop a Management Policy binder and online folder
- o **Committees:** **Action:** Lisa to update the Website to reflect the current Committee Chairs and members

7. **New Business: None**

8. **Member Comments:** None

Regular Meeting Adjourned at 7:45 pm