



Moorestown Field Club

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Minutes of BOT Meeting on January 18, 2022

The monthly meeting of the MFC Board of Trustees was held in person. A quorum was present, and the meeting was called to order by President Brian Deam @ 6:00 pm.

Board Members in attendance: Brian Deam, Pat Fowler, Stephanie Morrison, Jeff Beam, Ben Blank, Paul Gilhool, Tom Morris. David Ricci and Pat DeHart were in attendance remotely. Also attending was John Carpinelli, GM, and Business Manager Jessica McCann. Several members also attended including Steve Gallagher to report on their respective committees. Other members in attendance were Lynn Rohrbach, Jill Ackerly, and Sara Kirn.

1. **President's remarks:** None.
2. **Minutes:** The minutes for the December 21, 2021, BOT meeting were approved as submitted.
 - **Action:** Jessica will post on the Website.
3. **Action Items: See action Item report for particulars**
 - **Capital Plan:** Brian, Pat and Ben will start to work on 5-year plan and have it ready for June 2022 meeting
 - **Survey:** Posted on the website
 - **Bond Retirement:** Will address at February meeting
 - **House Chair:** Brian has suggested replacements and will offer a recommendation at the next board meeting
 - **Bar Shrinkage:** John states the shrinkage is much less after fixing the flawed formula. He is working on getting exact numbers for December 2021
 - **5 Year strategic plan:** Brian, Pat and Ben will start to work on 5-year plan
 - **Practice Area:** Greens committee is developing a plan with cost analysis and will present it at the March meeting
 - **Floor Manager:** John reports that the ad is in place, but not much interest to this point. He is looking at other options for posting the position
4. **New Business:** Board of Trustees covered several items
 - **Wi-Fi and Secure Server upgrade:** John reports the estimate came in at \$9015.66, under the \$14,000 budget. He is recommending using Northstar. John will make

sure all wiring costs are added to the quote and also look into a battery backup for the server.

Action: Motion to approve Wi-Fi and server upgrade- Ben Blank, second- Tom Morris. All approved

▪ **Member Complaints: See proposed action plan for particulars**

The club received 3 written complaints from members related to slow play, public urination, excessive drinking, and cursing. George commented the slow play is not a common occurrence. Brian, George, and John met and developed a suggested action plan:

- Have a season kickoff event where George and John discuss etiquette, course maintenance and repair, 19th hole behavior, public urination, and cart path rules.
- The 2022 budget has a portable bathroom to be installed on the far end of the course.
- Update the code of conduct to clarify the process for submitting complaints. Have our attorney review the suggested penalties to ensure they are enforceable and don't create a liability for the Club. Have all existing and new members be aware that you agree to the code of conduct as part of your membership.
- Consider moving the firepit further from the patio and dining areas. The house committee will address this and give a recommendation.
- Complete the game room and encourage it's use as an alternative location for large bar crowds.
- Give a code of conduct packet to all new members, have the sponsor assist with their assimilation to the club and understand the sponsor's liability for infractions committed by the new member.

Action: Proposal to approve the suggested action plan – David, second- Paul. All approved except Pat DeHart abstained

- **Recording of meetings:** Will discuss at the next executive session

5. **Golf Club Professional Update:** See Power point presentation for particulars.

- George presented information on booking tee times. 29,823 booked, 27,543 played.
- Woman's Golf – schedule is in the process of being set
- Men's Golf- schedule is in place
- Eligibility to participate in events- concern about members not posting their scores. Must post 8 scores from the previous season, must have 4 scores in the past 60 days. If you do not meet the requirements, you can play in an event with a 30% reduction in handicap. Exemptions will be granted on a case-by-case basis.

- **AED (Automatic external Defibrillator)**

Action: Proposal to approve 2 AED's, one for the clubhouse and one for the tennis pavilion- Jeff, second- Ben. All approved

6. Financial report: See financial report for particulars

- **Treasurer's Report:** Treasurer Patrick Fowler presented Financial Report for the period ending December 31, 2021. Monthly revenues and expenses exceeded budget and year to date performance remains favorable to the budget.
 - Profit up \$320K year-to-date due to membership dues and bar sales. Expenses over budget \$96K YTD.
 - Aged Receivables- Decreased to 6 members over 90 days. Board will call the members to discuss outstanding dues.

Action: Club will remind members that they can look up and pay their bill online on the Foreup system.

- Cash position over 440K. Brian asked the board to think about what to do with this and we will discuss at the next meeting.

Action: Pat and Jessica to continue to clean up aged receivables

7. GM Report: John presented

- **Food Service:** The consultant, Doug Blatt, meets weekly on Tuesdays with John, Brian, Jessica, and Nick Wall.
 1. Doug has worked 59 hours to date; short of the 300 budgeted
 2. Doug has trained the wait staff and is now training the chefs to be more efficient, proper sanitation and cleaning of the kitchen.
 3. Doug has brought in sample replacement dining ware to be evaluated
 4. John feels the wait staff and bar staff have better synergy
- **Portable Restroom-** John recommends Enviroloo which is self-contained and works like a septic system. It is available, but the prefab building surrounding the toilet is not. John is getting blueprints from the company.

Action: John will discuss constructing a building with Tim DeAngelo. He is also looking into other prefab designs.

- **Social: Bar:** Paul recommended more open hours during the Christmas and New Year's Holidays.

8. Committee Reports: 2022 Report Schedule proposed by Brian

Action: Proposed approval – Ben, second- Jeff. All approved

- **Greens Committee: Steve Gallagher reported**
 - **Club Entrance:** Replace decaying wall, add bushes, remove tree stump, upgrade lighting. Cost at \$8,500. Budgeted \$10,000.

Action: Motion to approve club entrance changes- Pat DeHart, Second-Paul. All approved.

- Extra employee added for the winter, has helped in cleaning up branches on the course.
- Will be getting a dew path mower
- All new tee signs, ball washers, divot mix containers for the course.
- Irrigation replacement project: Projected for 2024. The committee is looking into hiring a consultant to help with the project. They will come back to the board with recommendations and cost.
- Increase the rough to 2 ½"

Membership: Paul and Pat reported

- Focus on increasing the House (Social) membership
- **2021 Membership:** 100 New members added, 22 resignations, most junior members. Half were non bond holders.
- **Wait list:** 10 members for club, golf, none for tennis
- Market to businesses to utilize dining during the day.
- \$50 gift card to a sponsor that refers a new bondholding member
- \$2K Initiation fee- no complaints heard from new members
- Jessica reported a birthday initiative. Members will receive an email on the beginning of their birthday month with a coupon to be used in that month for a free drink or appetizer.

Action: Have the exact number of bond holders at the next meeting

Social: Brian reported the social chair will be presenting at the next board meeting. The committee is working on 3 large events for the spring, summer and fall

9. **Member Comments:**

- **Lynn Rohrbach:** Concerned with inebriated members driving golf carts in the parking lot and being a risk for getting hit by a car. Tom suggested we do not allow carts in the parking lot. The board will discuss at the next meeting
- **Jill Ackerly:** Recommended putting bag tags with member names on all golf bags. Concerned with some golfers pushing in front of other golfers on the tee.

Action: George will work on putting bag tags on all members bags

Regular Meeting Adjourned at 9:15 pm **Motion- Ben, second Tom. All Approved**

No Executive Session required.

Respectfully Benjamin Blank